

**HILLSBORO ARTS & CULTURE COUNCIL  
REGULAR MEETING  
MINUTES  
May 27, 2015 – 4 PM**

**Call to Order Hillsboro Arts & Culture Council**

**Chair Debby Garman called the meeting to order at 4:02 PM. Roll was taken.**

**HACC members present:** Chair Debby Garman, Vice Chair Christine Martell, Keith Allen, Ed Arrington, Cindy Dauer, Tim Gabriel, BJ Jeddelloh, Carol Loughner, Dawn Sellers, and Bryan Welsh.

**HACC members absent:** Jeff Jurens, Elizabeth Oberlin, Barbara Mason, and Anita Menon.

**Staff present:** Cris Caravaca (Cultural Arts Program Manager), Melissa Moore (Community Arts Program Supervisor), Lisa Ahrendt (Cultural Arts Facility Supervisor), and Valerie Otani (Public Art Program Supervisor).

**I. Call to Order, Roll Call & Welcome**

May 27, 2015 – Regular Session. Motion by Dauer, seconded by Allen, to approve the minutes as presented. The motion passed by unanimous vote.

**II. Reports and Presentations:**

**A. Report on Refreshments**

Ahrendt reported that May is National Strawberry Month. Local strawberries were provided along with coconut whipped cream.

**B. Update on Summer Meeting Schedule**

Moore explained that the HACC is required to meet at least 10 times per year. One summer meeting may be cancelled if quorum is unlikely. She asked the Arts Council to let staff know if they plan on being out of town during the months of July or August.

Allen responded that he will miss the July meeting.

**C. Update on Endowment**

Jeddelloh reported that since the previous Arts Council meeting there has been an addition \$550 in contributions to the Endowment. These funds have primarily come from people that the Endowment has been cultivating.

Jeddelloh reported that planning is underway for the donor thank you event will take place on October 1<sup>st</sup>, 2015. Joyce Gabriel has been hired to design the invitation for the event.

Additionally, Jeddelloh shared that the Oregon Chorale is creating a scholarship in Bernd Kuehn's name.

Dauer asked if there is a name for the Endowment award. Caravaca responded by saying as of now it is just called the Arts and Culture Endowment Award, however, it is open to name changes in the future if a major donor wants to support the award.

**D. Update on Hillsboro Arts Month**

Moore reported that the Hillsboro Arts Month website is a work in progress, but it contains all the relevant information. She also pointed out the Arts Month handouts that had been distributed.

Moore stated that the pop-up events are still being coordinated. The majority have been planned, there are two that staff are still confirming. Moore listed the organizations that will be participating in the pop-ups: Hula Halau, a Hillsboro high school jazz band, Oregon Mandolin Orchestra, Bag&Baggage Productions, Sequoia Gallery + Studios, the Hillsboro Community Youth Choir and Una Voz mariachi band.

Finally, she referred to page 7 of the agenda packet for information about talking to sponsors. The page contains some sample text to use when talking to a potential sponsor.

**E. Update on Shute Park Library Public Art Commission**

Otani reported that an artist for the Shute Park Library project has been selected. She presented a PowerPoint presentation about the Tucson-based artist, Blessing Hancock. Otani mentioned that Hancock was in the area immediately after receiving the news and was able to visit the site.

Martell expressed excitement about working with Hancock. She told the HACC that Hancock is eager to learn about Hillsboro and the Shute Park area, so if anyone has any resources they should send them to Otani or Martell.

**F. Update on Public Art**

Otani referred to the public art timeline in the agenda packet. She provided a brief update of the on-going projects.

*Brookwood overpass* – Artist, Cliff Garten will be coming to Hillsboro on June 23<sup>rd</sup> to do his design presentation.

*Weed eaters* – The opening day for the sheep will be Saturday, September 19<sup>th</sup>.

*Sequoia* – Sequoia artists have finished submitting works to repay the City; their debt has been eliminated.

*Orenco Plaza* – Beliz Brother is coming June 1<sup>st</sup> to take measurements for installation.

*Wayfinding* – There will be an open house on June 1<sup>st</sup> to present the wayfinding developments.

**G. Update on Retreat Agenda**

Moore stated that the HACC retreat will be next month (June 24). She distributed a sample agenda and told the Arts Council that the staff would like their input on what topics should be discussed during the retreat. The HACC decided to talk about – integration of programs, the Arts and Culture Summit, and the Leadership Forum. They asked to also talk about external communications, and sustainability in future meetings.

**III. Old Business:**

None scheduled

**IV. New Business:**

**A. Consider approving the recommendations of the grants selection panel**

Moore referred to page 9 of the agenda packet for the recommendations of the grant selection panel. She thanked those that had participated in the grants panel.

Moore summarized the applications – the HACC received twenty-four grant proposals with a total of \$109,008 in qualified funding requests. Twenty requests were received for project grants totaling \$42,408 and an additional four applications were received for Core Support totaling \$66,600.

Moore stated that all of the project grants were being recommended at full funding, but the core support grants were recommended at varying incremental levels.

Motion by Jeddeloh, seconded by Garman, to approve the recommendations of the grants selection panel. The motion passed by unanimous vote.

**V. Other Business.**

None scheduled

**VI. Announcements and Information Items:**

**A.** HACC Retreat, Rood Bridge Park Riverhouse, June 24, 2015, 4 – 7 pm

**B.** Celebrate Hillsboro, August 8, 2015

**C.** Selected Media Articles:

“Bag&Baggage makes bold front-office changes,” April 24, 2015, *Hillsboro Tribune*

“First Tuesday brings music, food, and art,” April 30, 2015, *Hillsboro Tribune*

“Jacobsen’s celebrates fifth anniversary,” April 30, 2015, *Hillsboro Tribune*

“Bells are ringing at Stages production,” April 30, 2015, *Hillsboro Tribune*

“Hillsboro youth choir celebrates 10 years,” May 8, 2015, *Hillsboro Tribune*

“School festival showcases student talent,” May 21, 2015, *Hillsboro Tribune*

“Frida Kahlo and Piet Mondrian are re-visioned by students at Lincoln Street Elementary,” May 22, 2015, *OregonLive*

**VII. Open time for HACC member announcements**

Loughner reminded everyone that the Right Brain Initiative is hosting an event at Sequoia on Saturday, May 30.

Sellers announced that Primrose & Tumbleweeds is hosting a Poetry Slam May 30 as a part of the event.

Garman thanked the HACC members and staff that took part in the Lincoln Street Elementary Art Night

**VIII. Meeting adjourned**

Chair Garman declared the meeting adjourned at 5:23 PM.